

**New Mass Translation Promotions:  
Canadian and International Shipping Policy**

**Resource 1 - Free booklet with every New Translation CD purchased**

Please note that a free booklet will still be given with every CD purchased (min 10 CDs), however there will be a small shipping and handling fee for each booklet.

**Canadian Orders: UPS Shipping**

The additional S&H charge will be 10 cents per booklet.

EXAMPLE: shipping 100 CDs/w free booklet "UPS Ground" through Netsuite is \$15.75 (usual 7%) + 10.00 (booklet) = \$25.75 shipping cost

**Canadian Orders: US Post Shipping**

In addition to the 10 cent S&H charge per booklet, the representative should select "3rd Day Select" for 100 CDs or less to receive the free booklet.

EXAMPLE: The shipping for 100 CDs w/free booklet with "3rd Day Select" through Netsuite is \$38.25 + \$10.00 (10 cent fee)=\$48.25 cost.

**International Shipping (Other than Canada): 150 CDs w/ free booklet or less**

In addition to the 10 cent S&H charge per booklet, the representative should select "3rd Day Select" for 150 CDs or less to receive the free booklet.

EXAMPLE: The shipping for 150 CDs with free booklet ("3rd Day Select") through Netsuite is \$59.93 + 15.00 (additional \$.10 charge per unit) = \$74.93 shipping cost

**International Shipping (Other than Canada): 151 CDs w/ free booklet or more**

In addition to the 10 cent S&H charge per booklet, the representative should select "Next Day Air" for 151 CDs or more to receive the free booklet.

EXAMPLE: The shipping for 151 CDs with free booklet ("Next Day Air") through Netsuite is \$110.00 + \$15.10 (additional \$.10 charge per unit) = \$125.10 shipping cost

**Resource 2 - Booklet Only**

If a parish orders booklets alone (Resource 2 in the attached flier), the same fees apply as above.

EXAMPLE: Canada Order "US Post" Shipping for 100 or less booklets

The shipping for 100 booklets with "3rd Day Select" through Netsuite is \$28.22 + \$10.00 (10 cent fee)=\$38.22

EXAMPLE: Canada Order "UPS Ground" for any amount of booklets

The shipping for 100 booklets with "UPS Ground" through Netsuite is \$16.45 +10.00 (10 cent added to booklets)=\$26.45

### **NetSuite - Item Name**

The additional 10 cent S&H charge will be entered automatically in NetSuite for both Resource 1 (free booklet with CD) and Resource 2 (booklet alone) in the attached flier.

The item names as shown in NetSuite are shown below:

*"A Walk Through the New Mass..(Free Booklet Min 10)Canada"* [Start typing "A Walk..." and the free booklet will pop up - Resource 1]

*"A Guide to the New Translation of the Mass Booklet (Canada)"* [Start typing "A Guide..." and the booklet will pop up - Resource 2]

To confirm, although the item name does not specifically say *International* along with *Canada*, these items are to be used when shipping to all countries outside the United States.